



Admissions: 11280 Pines Blvd.
 Pembroke Pines, FL 33026
Tel: 954.432.4349
Website: famaedu.com
Email: enrollments@famaedu.com

Student Enrollment Agreement

1 Student Information

I hereby apply for admission to a Florida Academy of Medical Aesthetics program. I agree to follow your study plan, and upon satisfactory completion of my program and tuition obligation, I will be awarded a certificate.

FULL NAME: _____

ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

EMAIL ADDRESS: _____ DATE OF BIRTH: _____

SOCIAL SECURITY#: _____ MOTHER'S MAIDEN NAME: _____

EDUCATION: (check one) ___ High School ___ Graduate Equivalent ___ Month/Year of Graduation: _____

NAME OF HIGH SCHOOL OR ISSUING AGENCY: _____

CURRENT EMPLOYER: _____

EMPLOYER'S ADDRESS: _____

NAME OF AND RELATIONSHIP TO CLOSEST RELATIVE: _____

ADDRESS OF CLOSEST RELATIVE: _____

If you require reasonable accommodation under the Americans with Disabilities Act, please contact the Registration Office at 954.432.4349

2 Program Information

PROGRAM SELECTION (check one):
 Skincare Electrolysis Skincare & Electrolysis (Dual Program)

CLASS SCHEDULE:

Class Days: (check all apply) Class Times: Start Time: _____ Program Length: Required Clock Hours: _____

M	T	W	R	F	S

End Time: _____ Program Length (months): _____

START DATE: _____ ANTICIPATED ENDING DATE: _____

PROGRAM COST AND PAYMENT TERMS

Student agrees to pay the school the tuition and fees for the program selected in advance at the start of the program. The school may, at its option and without notice, prevent student from attending class until any applicable unpaid balance is satisfied. School will charge additional tuition for hours remaining after the contract ending date at the rate of \$500, plus tax, per week until graduation. The school may charge a \$10.00 transcript fee for requests for transcripts to transfer to another school. The school will charge a registration fee for students transferring to the school and a reentry fee to students who have withdrawn and wish to re-enter more than 30 days after termination, of \$150 or 15% of tuition, whichever is less. The tuition rates current at the time of re-entry will apply to the balance of training hours needed for students who re-enroll more than 30 days after the formal withdrawal date unless mitigating circumstances apply. The student's tuition may be paid by cash, check, and money order.

- () Full payment at time of signing enrollment agreement.
- () Registration fee at time of signing enrollment agreement with balance paid prior to starting date.
- () Registration fee at time of signing enrollment agreement with balance paid prior to graduation by a payment plan.

REGISTRATION FEE: \$ _____	TAX (if applicable): \$ _____
BOOKS AND KIT FEE: \$ _____	TOTAL TUITION & FEES: \$ _____
TUITION: \$ _____	LESS DEPOSIT/PAYMENTS: \$ _____
MISCELLANEOUS: \$ _____	BALANCE DUE: \$ _____

The terms of this agreement are contained on each page. Please read them all AND INITIAL THE BOX ON THE RIGHT.

Initial

3

Payment Terms

FEDERAL	TRUTH	IN	LENDING	BOXES
ANNUAL PERCENTAGE RATE	FINANCE CHARGE	AMOUNT FINANCED (THE DOLLAR AMOUNT THE CREDIT PROVIDED TO YOU ON YOUR BEHALF)	TOTAL OF PAYMENT (THE AMOUNT YOU WILL HAVE TO PAY AFTER ALL PAYMENT HAS SCHEDULED)	TOTAL SALES PRICE (THE TOTAL COST OF YOUR PURCHASE ON CREDIT INCLUDING YOUR DOWN PAYMENT OF)
YOUR PAYMENT SCHEDULE WILL BE:				
NUMBER OF PAYMENTS		AMOUNT OF EACH PAYMENT		WHEN PAYMENTS ARE DUE

OR

Tuition, Cash Price _____

Balance Tuition Due _____

Paid with Application
To be Paid as follows: _____

Amount Financed _____

On or before the date of entrance
Or on the first day of each month

Finance Charge 0%

Or on the first day of each week
Until paid in full _____

Annual Percentage Rate 0%

Until paid in full _____

4

Cancellation and Refund Policy

The following refund policy applies in the case of student withdrawal, course or program cancellation, or Academy closure. Refund calculations are based on actual hours completed and refunds are made within 30 days of the official day of cancellation or withdrawal. Should a student be terminated or withdrawn for any reason, all refunds will be made accordingly:

- Should a student cancel or withdraw for any reason, written notification must be submitted to the school to the attention of the Administration Department.
- Students who have not visited the school prior to enrollment will have the opportunity to withdraw without penalty within three business days following either the regularly scheduled orientation procedures or following a tour of the school facilities and inspection of the equipment where training and services are provided.
- All refunds will be made (including \$150.00 registration fee) if the applicant is not accepted by the school or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
- Cancellation after the third (3rd) Business Day, but before the first class, results in a refund of all monies paid, with the exception of the registration fee (not to exceed \$150).
- Cancellation after attendance has begun, but previous to program completion of 40% will result in a Pro Rata refund computed on the number of hours completed to the total program hours. The school shall retain all earned tuition and the cost of any textbooks, materials and exam fees.
- Cancellation after completing 40% or more of the program will result in no refund.
- For refund calculation purposes, a student's last date of attendance shall be used to determine total hours taken towards a program's total hours.
- A student may apply previously paid tuition to another program pursuant to these policies within one year from the first scheduled class date of the original program. A student may apply tuition to another program only once.
- Refunds will be made in the same payment method and to the same payee that the tuition payment was originally made. Refunds by credit card will generally be refunded to the same credit card used to pay the tuition. Refunds by check or cash will be refunded by check.
- All refunds will be made within 30 days of the date that the student withdraws or is administratively withdrawn. The Academy will determine that a student has withdrawn when they receive written notification from the student wishing to withdraw, when the student is absent from scheduled class for 8 consecutive days and/or when the student fails to meet satisfactory academic progress requirements as defined in Florida Academy of Medical Aesthetics Catalog.
- Classes may be cancelled due to low enrollment – a full refund will be provided to all applicants who have enrolled in such an instance.

ELECTROLYSIS STUDENT ONLY: Notice from the Florida Electrolysis Council Applicants for an Electrolysis License in the State if Florida are required to have completed a specifically outlined course of academic and clinical studies. Those studies must have been taken in a classroom setting in the physical presence of the instructor. Only such classroom education will be considered adequate for licensure. No credit shall be awarded applicants for home study, correspondence, or other distance education.

Read, Sign Your Name, and add Today's Date

TERMS AND CONDITIONS

- 1. ACCEPTANCE:** If accepted by Florida Academy of Medical Aesthetics, all terms and conditions outlined herein together with the School Catalog shall become binding; a signed copy of this Enrollment Agreement will be available to the student prior to signature.
- 2. TUITION:** Tuition is payable in full or in monthly installments according to the payment plan selected by the student on this Enrollment Agreement. Tuition is payable in U.S. funds, by check on a U.S. bank, credit card, bank card, or money order. All prices for the diploma programs are printed or filled in on this Enrollment Agreement. Tuition does not include the cost of textbooks, software, or other required course materials. FAMA may sell, assign, or transfer the Enrollment Agreement at any time to third parties. Cost of credit is included in the price for goods and services. If the student fails to make any scheduled tuition payment within 10 calendar days of its due date, FAMA reserves the right to cancel this agreement. Upon such cancellation, the balance of tuition owed for the program will become due and payable immediately, and the student will be entitled to refund according to the established refund policy. Bookkeeping fees of \$10.00 are due for each returned check, and a \$5.00 late fee is charged for any tuition paid more than 10 days late.
- 3. FIRST TUITION PAYMENT:** The first payment of tuition is due within 30 days of acceptance of student by Florida Academy of Medical Aesthetics and before the start date of the program
- 4. DIPLOMA:** A diploma is awarded upon program completion when the student satisfactorily completes & passes every unit quiz and course exam and satisfied payment obligation. Students must be free of any financial obligation to FAMA prior to a diploma being awarded.
- 5. PROGRESS:** A student must obtain satisfactory grades on quizzes and course exams to be considered maintaining satisfactory progress in the program, including obtaining a pass (75 percent) on the exam at the end of each course. A diploma is awarded upon program completion when the student satisfactorily completes each of the courses in the program, or preapproved transfer curriculum, and satisfies all payment obligations to Florida Academy of Medical Aesthetics. The faculty will assist the student in maintaining satisfactory progress. Students requiring additional time will be charged a weekly extension fee of \$500.00 beginning in the week following the end of the program's maximum completion time. Refer to the School Catalog for maximum time allowed for each program.
- 6. ENTRANCE:** Students must be at least 16 years of age, pass the FAMA admissions application process, and satisfy all program prerequisite and prior knowledge requirements to enter the program. Students should refer to the School Catalog for program-specific entrance requirements. Any student under the age of 18 must have his/her Enrollment Agreement signed by a parent of legal guardian.
- 7. PROGRAM START DATE:** The date students are deemed to have started their program of study is when the three-day period for rescinding the Enrollment Agreement has passed, they have met the entrance requirements, and a proper tuition payment has been made.
- 8. INSTRUCTION:** The student will be responsible for the cost and acquisition of all textbooks and other required course materials. Students can purchase required textbooks and/or course packs independently or through the FAMA store. A faculty member will answer student questions and reasonably assist the student with his or her studies while enrolled in the program.
- 9. COURSE VERSION:** To ensure the currency and efficacy of curriculum, courses in a program may be periodically updated. Florida Academy of Medical Aesthetics' academic administration may close a version of a course following no less than 90 days' notice to the student. Students being transferred to a new version of a course following such notice may be required to repeat coursework and may be required to purchase updated textbooks and/or course packs, if applicable.
- 10. EMPLOYMENT:** FAMA will assist each graduate with job placement skills development. However, FAMA does not guarantee job placement or employment, nor does it guarantee satisfaction of any state, national, or professional licensure or certification requirements.
- 11. FOREIGN STUDENTS:** Students in foreign countries or U.S. territories will assume payment of customs duties and any difference in exchange rate and additional postage. Payment in full of the program tuition is required. All instruction is conducted in English.
- 12. PROBATION AND TERMINATION:** (1) Students who fail to meet minimum requirements for attendance or academic progress after the warning period will be placed on probation and considered to be making satisfactory academic progress during the first probationary period or if the student appeals the decision and prevails. (2) Students on probation will be provided a written document (academic plan) enumerating the attendance and academic requirements that must be met (attendance at or above 80% and academic performance at or above 75%) to maintain a rating of Satisfactory Academic Progress. (3) Those probationary students who succeed in meeting the standards by the next evaluation period will be rated as making Satisfactory Academic Progress. (4) Those probationary students who fail to meet the standards by the next evaluation period will be rated as making Unsatisfactory Academic Progress. (5) Students who are not progressing satisfactorily will be terminated.

HOLDER IN DUE COURSE STATEMENT

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds, hereof Recovery hereunder by the debtor shall not exceed amounts paid by the debtor (FTC Rule effective 5-14-76).

NOTICE TO STUDENT (BUYER):

(1) Do not sign this Agreement before you read it or if it contains any blank spaces. (2) You are entitled to a completed copy of this Agreement; and if accepted, such a copy will be mailed to you. (3) Under the law you have the right to pay off, without penalty, in advance, the full amount due. (4) You may cancel this transaction at any time prior to midnight of the fourth (4th) calendar day after the date you sign this Enrollment Agreement. By signing this Enrollment Agreement, I hereby agree to its terms and conditions.

ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG.

STUDENT SIGNATURE: _____

TODAY'S DATE: _____

PARENT SIGNATURE: _____
(if student is under the age of eighteen)

TODAY'S DATE: _____

SCHOOL OFFICIAL: _____

TODAY'S DATE: _____